Pharmig's 26th Annual Conference – 28th & 29th November 2018

DELEGATES

ADVANCE NOTICE / BOOKING FORM

Nottingham Belfry, Mellors Way, Nottingham NG8 6PY

EARLY BIRD DISCOUNT
SENDING 2 OR MORE DELEGATES?
BOOK BY FRIDAY 28TH SEPTEMBER
ADDITIONAL DELEGATES RECEIVE A 20% DISCOUNT ON LISTED PRICES*
PLUS…
FURTHER REDUCED RATES FOR NHS TO ATTEND (SEE BOOKING FORM FOR FEES)

CONFERENCE PROGRAMME (DRAFT)

The Conference programme is currently in development and Pharmig have already had requests to book delegate place(s) before the full conference programme is made available.

As such please find below the 'advance' booking form to provisionally reserve your place(s) at this year's 26th Annual Conference.

Please note: Accommodation options are also outlined in this attachment for you.

Topics provisionally included in this year's programme include:

- **When risk assessments go wrong!**
- **Microbiological culture media: use and application in healthcare and pharmaceuticals**
- **Human behaviour and test validation**
- **Fungal and bacterial spores excursions in cleanrooms – case studies**
- **Endotoxin testing: What could possibly go wrong?**
- **Hygienic design and BAD practices!**
- **Microbiological challenges in the manufacturing of Personalised Advanced Therapeutic Medicinal Products (ATMPs)**
- **The MHRA have been invited to address - current inspection findings for steriles/non steriles and Annex 1 update**

ADVANCE REGISTRATION FORM FOR DELEGATES

Please reserve……place(s) for **Pharmig's 26th Annual Conference** held at **The Nottingham Belfry Hotel** on the 28th & 29th November 2018.

* To be eligible for additional attendee discounted rates advertised – all proposed delegates from the same site must be booked on at the same time.

Company:_____

Address: _____

Main Contact (if different from delegates attending the Conference)

First Name: _____ Surname: _____

Tel: _____ Email: _____

INFORMATION ON THOSE ATTENDING

TO INCLUDE ACCOMMODATION AT THE PREMIER INN NOTTINGHAM WEST HOTEL ONLY
(PLEASE SEE ACCOMMODATION NOTES BELOW FOR A DETAILED EXPLANATION)

1st Delegate Attendee (please complete all sections)

First Name: _____Surname: _____

Job Title: _____ Email: _____

Please state any specific dietary requirements: _____

I wish to add to the invoice £90.50 B&B per night at this hotel: 27th Nov ◯ 28th Nov ◯

2nd Delegate Attendee (please complete all sections)

First Name: _____Surname: _____

Job Title: _____ Email: _____

Please state any specific dietary requirements: _____

I wish to add to the invoice £90.50 B&B per night at this hotel: 27th Nov ◯ 28th Nov ◯

If you wish to send more colleagues – please attach their full details to this booking form

CONFERENCE FEES

Conference fees are detailed below and include lunches, refreshments, conference gala dinner & dance, and links sent out in advance to download conference presentations. Pharmig has 'gone green' and will no longer be providing printed documentation folders.

Conference fees do not include accommodation, which must be booked and paid for directly with the hotel (see information below)

Fees must be paid by Friday 31st October 2018 in order to guarantee a place(s) at the Conference**.**

Last year was a sell-out!

Pharmig Member Fees		**Non Member Fees**	
Delegate	£745 / €862	Delegate	£1145/ €1310

Discounted rates are available for NHS and other non-profit making organisations

NHS Pharmig Member Fees	**Non NHS Member Fees**
£400	£500

REMEMEBER

If you are sending 2 or more colleagues from the same site and you book before the 28th September - the second colleague receives a 20% discount on listed prices above

CANCELLATION POLICY

Written cancellation will be accepted up to 30 days prior to the event, and all cancellations will incur a fee. No refunds are available 15 working days before the start date and full course fees will be due for delegates who fail to attend. Substitutions may be made at any time, preferably in writing to Maxine Moorev.

Methods of payment (please tick relevant option)

☐ I enclose a cheque for £_____

☐ Cheque for £_____ to follow in post

☐ Please raise an invoice

☐ Please quote Purchase Order Number _____

☐ I wish to pay by credit card (Pharmig will contact you for details)

ACCOMODATION INFORMATION ON NEXT PAGE – PLEASE READ CAREFULLY

ACCOMODATION

Pharmig have secured rooms at two venues this year – please read the following carefully

1. Nottingham Belfry (venue for the 2-day conference) - £107 B&B per person / per night

To book your accommodation at the Nottingham Belfry Hotel at the rate of £107 pp B&B **please contact the hotel directly on: Tel: 0115 973 9421** (state you are booking for the Pharmig Conference to receive the reduced rate). Rooms are non-refundable.

It is advised to book directly with the hotel rather than going through other websites to guarantee your room booking.

VENUE HOTEL ADDRESS:
Nottingham Belfry Hotel
Mellors Way
Off Woodhouse Way
Nottingham
NG8 6PY

2. Premier Inn Nottingham West Hotel - £90.50 B&B per person / per night (8minute journey to the Nottingham Belfry Hotel by car)

To book this accommodation – Pharmig has to do this on your behalf.

As such please mark on your booking form if you would like Pharmig to invoice you for accommodation at this hotel and – for how many nights (27th & 28th November OR just the 28th November)

Note: cancellations of rooms for this hotel can **only be made up until MONDAY 29th OCTOBER** – after that they are non-refundable.

HOTEL ADDRESS: (8mins by car to the Nottingham Belfry Hotel)
The Phoenix Centre
Millenium Way West
Nottingham
NG8 6AS

Taxis will be provided by Pharmig to bring anyone staying at the Premier Inn Nottingham West Hotel to the Nottingham Belfry for the gala dinner. (Own travel arrangements will need to be made for the return journey)