TP pharmig
EXCELLENCE IN MICROBIOLOGY
TRAINING PORTAL

TRAINEE USER GUIDE

PHARMIG TRAINING PORTAL OVERVIEW

For the optimum training experience, we would recommend the following:

1 Use a laptop, desktop or iPad to complete the training. The portal is not designed for use on mobile phones.

2 Ensure your browser is up to date with the latest version available.

3 Check your broadband speed. We recommend using a high speed broadband if available. (There may be some buffering when using shared wifi on a low speed.)

4 Set your computer/laptop to full screen for viewing of the training videos.

5 Ensure the volume is set to a required level or if in a busy environment, headphones may be used. Sub-titles can be switched on or off depending on your preference or surroundings.
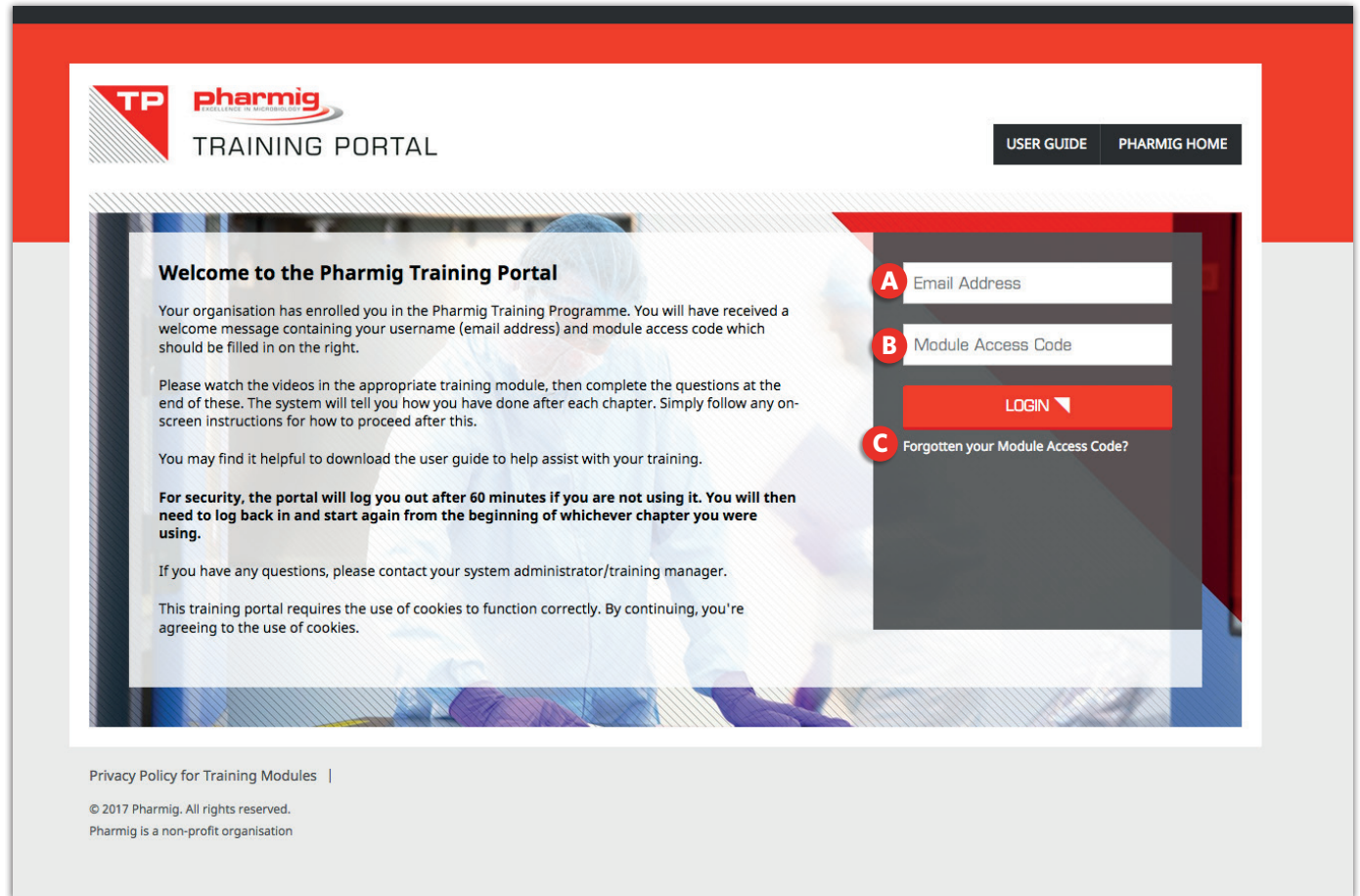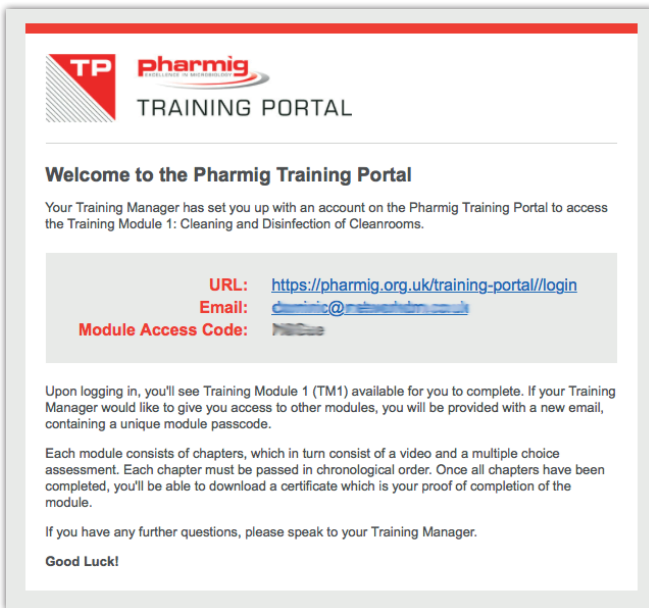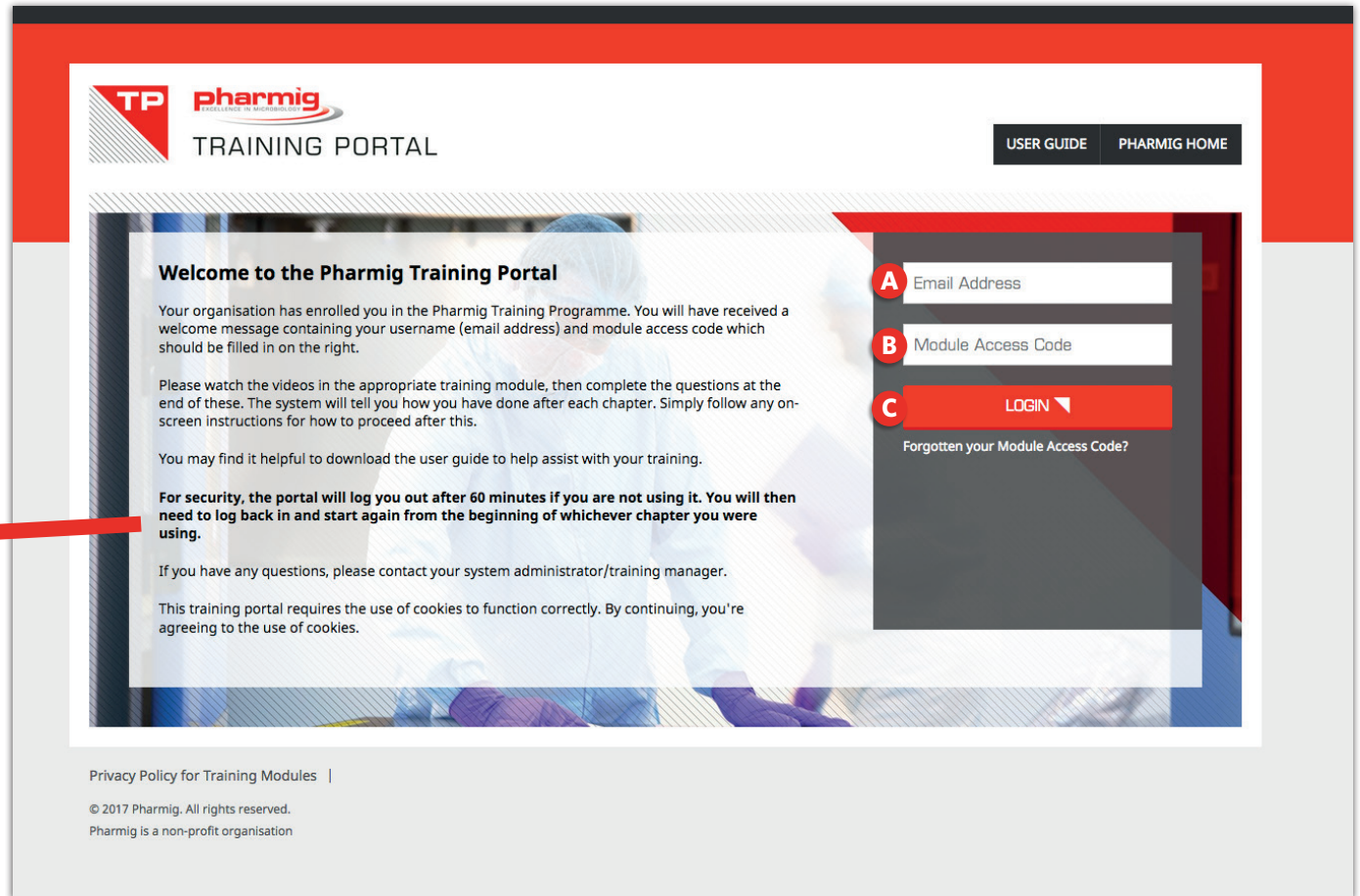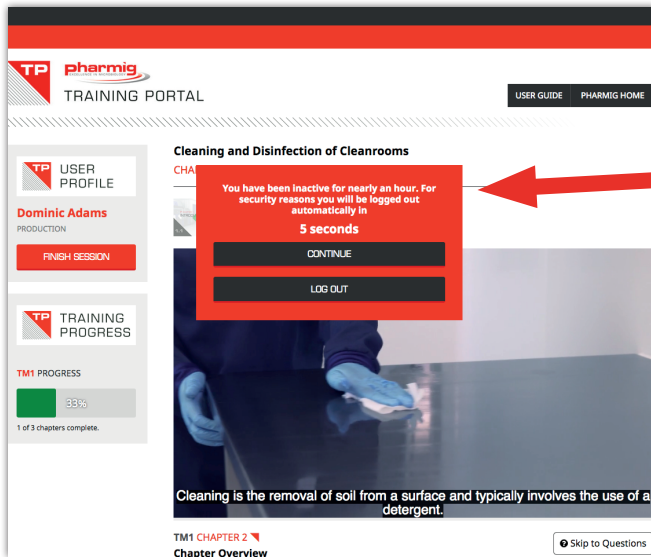
TRAINING PORTAL

STEP 1

You will have received a welcome email, providing you with your login (email address) **A** and a Module Access Code **B**. If you forget your Module Access Code in the future, please select 'Forgotten Module Access Code' **C** on the log-in page, and an email will be sent to you with a new code.

Welcome to the Pharmig Training Portal

Your Training Manager has set you up with an account on the Pharmig Training Portal to access the Training Module 1: Cleaning and Disinfection of Cleanrooms.

URL:	https://pharmig.org.uk/training-portal//login
Email:	cleaning@networkdma.co.uk
Module Access Code:	N8Eaa

Upon logging in, you'll see Training Module 1 (TM1) available for you to complete. If your Training Manager would like to give you access to other modules, you will be provided with a new email, containing a unique module passcode.

Each module consists of chapters, which in turn consist of a video and a multiple choice assessment. Each chapter must be passed in chronological order. Once all chapters have been completed, you'll be able to download a certificate which is your proof of completion of the module.

If you have any further questions, please speak to your Training Manager.

Good Luck!

Welcome to the Pharmig Training Portal

USER GUIDE | PHARMIG HOME

Your organisation has enrolled you in the Pharmig Training Programme. You will have received a welcome message containing your username (email address) and module access code which should be filled in on the right.

Please watch the videos in the appropriate training module, then complete the questions at the end of these. The system will tell you how you have done after each chapter. Simply follow any on-screen instructions for how to proceed after this.

You may find it helpful to download the user guide to help assist with your training.

For security, the portal will log you out after 60 minutes if you are not using it. You will then need to log back in and start again from the beginning of whichever chapter you were using.

If you have any questions, please contact your system administrator/training manager.

This training portal requires the use of cookies to function correctly. By continuing, you're agreeing to the use of cookies.

A Email Address
B Module Access Code
LOGIN
C Forgotten your Module Access Code?

Privacy Policy for Training Modules |

TRAINING PORTAL

TIME-OUT FEATURE

Before the time-out is triggered after 60 minutes of inactivity, the warning message will appear (below). This will give you a 30 second countdown to either logout or continue. If you continue, you will be able to complete your session from the point you left it; if you logout or do nothing, your session will end and you will be required to start again from the beginning of that chapter.

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A Email Address
B Module Access Code
C LOGIN

Forgotten your Module Access Code?

Privacy Policy for Training Modules |

STEP 2

Click on the link in the email and enter the username (email address) and password provided. Upon logging in, you will see the screen on the right.

The first chapter will be available for you to access and view. Click the play button to watch the video and be prepared to answer the questions at the end.

Note: *The second and third chapters cannot be viewed until the first chapter is viewed and all questions answered.*

The system will prevent you from skipping ahead, however you can rewind and then skip back to your previous playhead position.

WARNING:

Only click 'FINISH SESSION' (A) when you have completed a full chapter. Finishing before you have viewed the video and answered all the questions will take you back to the start of the chapter when you login again.

STEP 3

Once the video has finished, the first question will appear automatically on the screen.

Carefully read the question and, referring to the information you watched in the video, provide the answer or answers by clicking the appropriate boxes in the list below.

Some require a single answer whilst others require multiple answers. This is stated under the question.

If you select the wrong answer and wish to change it, simply uncheck your answer and choose another.

Note: *You always have the chance to re-watch the video again* **A***.*

An Introduction to Cleanroom Contamination Control

CHAPTER 1: Introduction to Contamination in Cleanrooms

QUESTION 1 OF 4

What is the unit of measure for non-viable particles in a cleanroom?
Mark one answer

- CFU
- Millimetre
- Micron

Next Question

TM1 CHAPTER 1
Chapter Overview

In this chapter you'll learn the types of sources of contamination in the cleanroom facility. You'll be asked questions when the video ends, so watch carefully.

Watch Again

USER PROFILE

Your Name
PRODUCTION

FINISH SESSION

TRAINING PROGRESS

TM1 PROGRESS

0%

0 of 3 chapters complete.

STEP 4

When you have answered all the questions in each of the three chapters, the system will mark your answers.

If your score is above the pass mark set by your training manager, you'll pass the module and will be able to download your certificate (see page 8).

If you have failed to achieve the pass mark set by your training manager for any of the chapters, the system will give you an opportunity to review and correct your answers **A**.

The questions you answered incorrectly are highlighted in a red bar at the top of the page **B**; correct answers are marked with a green bar.

To change your answers, remember to uncheck your previously checked answers before selecting new ones.

Your training manager will have limited the amount of times a question can be answered incorrectly. If you reach this limit, you'll be presented with the following screen **C**. (This shows the chapters you have passed with green tick and indicates your progress on the progress bar on the left.)

Your training manager is alerted to the fact that you have not passed the training module and will contact you to discuss appropriate action.
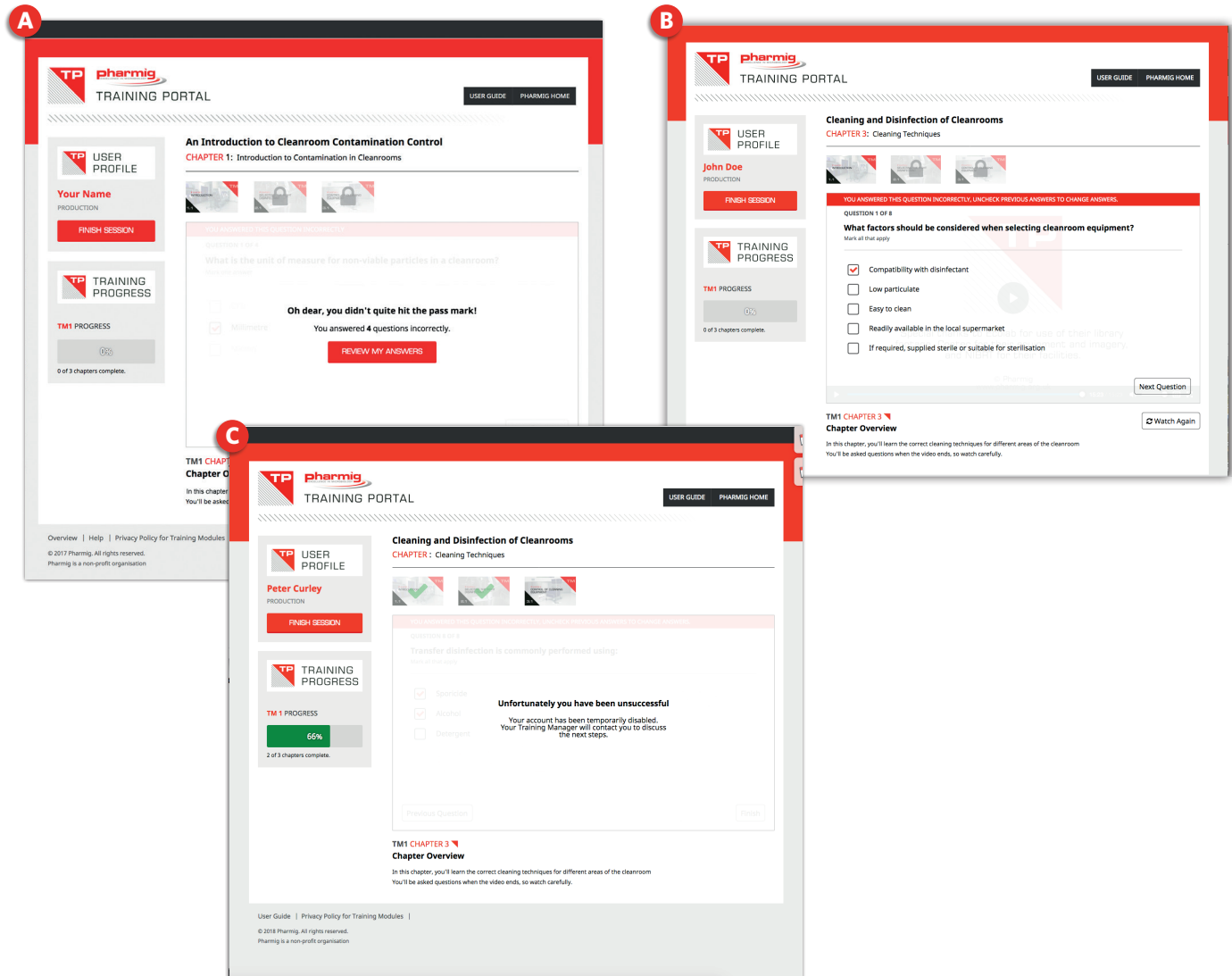
STEP 5

When all chapters in the module are successfully completed, you'll be presented with a link to download and print your certificate **A**.

Certificates can be downloaded at any point in time after the module has been passed by clicking the download button **B**.

Note: *The green progress bar will only indicate 100% when you click out of the module **C** after completing chapter 3. This will not affect your ability to download your certificate.*
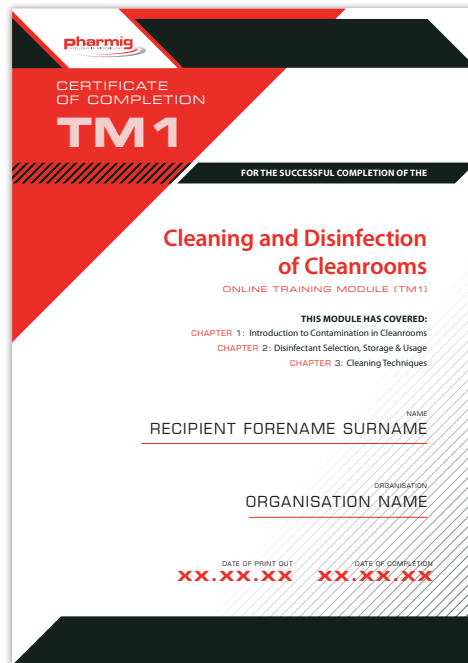
TRAINING PORTAL

USER GUIDE   PHARMIG HOME

An Introduction to Cleanroom Contamination Control

CHAPTER 3: Cleaning Techniques

USER PROFILE

Your Name

PRODUCTION

FINISH SESSION

TRAINING PROGRESS

TM1 PROGRESS

100%

3 of 3 chapters complete.

TM1 CERTIFICATE

DOWNLOAD

CHAPTER 3
CONTROL OF CLEANING EQUIPMENT

Well done, you've passed this chapter!

DOWNLOAD CERTIFICATE

3.1

▶ 00:00 / 15:23

TM1 CHAPTER 3
Chapter Overview

In this chapter you'll learn the correct cleaning techniques for different areas of the cleanroom. You'll be asked questions when the video ends, so watch carefully.

Certificate

pharmig

CERTIFICATE OF COMPLETION

TM1

FOR THE SUCCESSFUL COMPLETION OF THE

Cleaning and Disinfection of Cleanrooms

ONLINE TRAINING MODULE (TM1)

THIS MODULE HAS COVERED:

CHAPTER 1: Introduction to Contamination in Cleanrooms
CHAPTER 2: Disinfectant Selection, Storage & Usage
CHAPTER 3: Cleaning Techniques

NAME
RECIPIENT FORENAME SURNAME

ORGANISATION
ORGANISATION NAME

DATE OF PRINT OUT   DATE OF COMPLETION
XX.XX.XX   XX.XX.XX

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